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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 15 October 1958

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 41  
8 October - 14 October 1958I. SIGNIFICANT ITEMS

Nothing to report

II. OTHER ACTIVITIES

A. On Friday, 10 October, the Intelligence Production Faculty met with the SIC Faculty for the purpose of coordinating the research work to be done in the Communism course with that to be done in the Intelligence Techniques course.

B. Fourteen of the fifteen students officially enrolled in Effective Writing Course No. 18 started the course on Thursday, 9 October. Because of a business trip, one student was forced to withdraw from the course before it began.

C. On Wednesday, 15 October, thirteen students completed Effective Speaking Course No. 7. Because of OTR requirements, Messrs. [ ] had to withdraw from the course. Mr. [ ] plans to complete the course in January when it is next offered.

D. Ten students have enrolled for Conference Techniques Course No. 9, which begins on Monday, 20 October.

E. On Monday, 13 October, Intelligence Research (Techniques) for ORR began in M Building with eleven students. Mr. [ ] of the A&E Staff is auditing the first running of the course and is helping Dr. [ ] with the exercises.

F. The OSI Intelligence Research (Techniques) course originally scheduled for November has been postponed until Spring. Because of pressure in OSI, particularly in the GM and AE sections, OSI personnel cannot be spared in November. In addition, space will not be available at that time. Dr. [ ] plans to spend the time in November and December revising Parts A, B, and D of the Research Techniques text and to complete Parts F and G.

*Worked out satisfactorily, along lines reported last week.*

*Take it from scratch.*

*This is a 2-man job, incl. weekends, 25X*

*When course is running.*

25X1

25X1

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X1

X1

*The manual in its present draft is nearly 400 double spaced pages!*

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K1 G. On Wednesday, 15 October, Mr. [ ] met with Mr. [ ] of OO/C to discuss the next cycle of the OO/C Refresher course.

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H. During the past week Dr. [ ] of the GM Division of OSI to discuss the Division's method for identifying guided missile systems. This discussion was related to preparation of material for the twelve-week IT course for JOT's.

*Details covered in separate report, to be sent next week.*

25X

K1 I. Mr. [ ] now on duty in OCI, will report for duty with the Intelligence Production Faculty on 24 November.

*Subject to clarification of his status with OCI Career Board. JH*

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